



## Intent to Vacate

**Please be advised that the undersigned(s) intend to terminate the tenancy of:**

Tenant's Name \_\_\_\_\_

Tenant's Name \_\_\_\_\_

Address \_\_\_\_\_

City - State \_\_\_\_\_ Zip \_\_\_\_\_

On (Date Terminating) \_\_\_\_\_ **(Must be last day of the month)**

**\*\*Please note the cut-off day to turn in this notice.**

Tenant's signature \_\_\_\_\_ Date \_\_\_\_\_

Tenant's signature \_\_\_\_\_ Date \_\_\_\_\_

Co-signer's signature \_\_\_\_\_ Date \_\_\_\_\_

**FORWARDING ADDRESS** \_\_\_\_\_

City - State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone (if available) Area Code (       ) \_\_\_\_\_

**ALTERNATIVE CONTACT**

Name: \_\_\_\_\_ Relation to Tenant: \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_

State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone (if available) Area Code (       ) \_\_\_\_\_

Management hereby acknowledges receipt of this notice on:

A large, empty rectangular box with a black border, intended for a signature or stamp.